



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7995875
Procuring Entity ANTI-MONEY LAUNDERING COUNCIL
Title PR21-071: 1 Lot Supply, Delivery, Installation and Testing Of Closed-Circuit Television and Door Access System
Area of Delivery Metro Manila

Solicitation Number:	PR21-071: 1 Lot Supply, Delivery, Installation and	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Information Technology	Date Published	14/09/2021
Approved Budget for the Contract:	PHP 800,000.00	Last Updated / Time	14/09/2021 00:00 AM
Delivery Period:	90 Day/s	Closing Date / Time	22/09/2021 10:00 AM
Client Agency:			
Contact Person:	Andrea Calderon Ladores BAC Secretariat Manila Metro Manila Philippines 1004 63-02-53023978 aladores@amlc.gov.ph		

Description

REQUEST FOR QUOTATION

The AMLC will undertake a Small Value Procurement for the "1 Lot Supply, Delivery, Installation and Testing of Closed-Circuit Television and Door Access System (Purchase Request No. 21-071)" in accordance with Section 53.9 of the Implementing rules and Regulations of Republic Act No. 9184.

BRIEF DESCRIPTION

This project is for the procurement 1 Lot Supply, Delivery, Installation and Testing Of Closed Circuit Television and Door Access System of the AMLC.

The Approved Budget for the Contract (ABC) is PHP800,000.00

TECHNICAL SPECIFICATIONS

Please see Pages 4-8 of the attached Terms of Reference.

INSTRUCTIONS TO SUPPLIERS

Quotation:

Supplier is required to submit its Quotation using the Prescribed Form (See Page 9 of the attached Terms of

Reference), together with the documentary requirements, to the Anti-Money Laundering Council (AMLC) at:

BAC Secretariat

Andrea C. Ladores
Account Officer, BAC Secretariat
aladores@amlc.gov.ph

Copy furnished:
Atty. Froilan L. Cabarios
Head, BAC Secretariat
fcabarios@amlc.gov.ph

Documentary Requirements:

The following documentary requirements should be submitted at the time of the submission of the Supplier's Quotation:

- Mayor's/Business Permit (BIR Certificate of Registration for individual supplier)
- PhilGEPS Registration Number/Certificate
- Income/Business Tax Return
- Omnibus Sworn Statement and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative [Use AMLC Prescribed Form] (See Pages 10-13); or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Supplier.

Note: Non-compliance with any of the instructions or conditions under these Terms of Reference shall cause the disqualification of the supplier.

Created by Andrea Calderon Ladores

Date Created 13/09/2021

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Republic of the Philippines
ANTI-MONEY LAUNDERING COUNCIL

TERMS OF REFERENCE

**1 Lot Supply, Delivery, Installation and Testing Of
Closed-Circuit Television and Door Access System**
(Purchase Request No. 21-071)

BRIEF DESCRIPTION

The AMLC has an existing CCTV and Door Access System installed in the AMLC Manila Office. It consists of seven (7) CCTV cameras, nine (9) door access readers, one (1) network video recorder and three (3) door access controller. In view of the increase in the manpower complement of the AMLC and the ongoing Space Rationalization Project, the Enterprise Technology Management Group (ETMG) intends to procure additional CCTV cameras and Door Access readers and its related components.

The Approved Budget for the Contract (ABC) is Php800,000.00

INSTRUCTIONS TO SUPPLIERS

Note: Non-compliance with any of the instructions or conditions under these Terms of Reference shall cause the disqualification of the supplier.

Form of Quotation:

Suppliers¹ are required to submit its Quotation using the Prescribed Form (*See Page 9*) by the AMLC.

Documentary Requirements:

The following documentary requirements should be submitted at the time of the submission of the Supplier's Quotation:

- Mayor's/Business Permit (BIR Certificate of Registration for individual supplier)
- PhilGEPS Registration Number/Certificate
- Income/Business Tax Return
- Omnibus Sworn Statement **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative [Use AMLC Prescribed Form] (*See Pages 10-13*); **or** Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Supplier.

¹ Or Service Providers (for procurement of services).

GENERAL CONDITIONS

Quotation Price:

Supplier's quotation shall be inclusive of 12% Value-Added Tax and other incidental expenses, including, but not limited to notarial expenses, delivery fees, and COVID-19 testing.

Quotation Validity Period:

Quotations shall be valid for 60 days commencing from the date it was received by the BAC Secretariat.

Performance Security:

- To guarantee the faithful performance of its obligations under the contract in accordance with the Terms of Reference, the winning Supplier shall post a performance security upon or after receipt of the Notice of Award, but prior to the receipt of the Purchase Order.
- The performance security shall be in the form of cash or cashier's/manager's check issued by a Universal or Commercial Bank.
- The performance security shall be **five percent (5%) of the total contract price**.
- The performance security shall be denominated in Philippine Pesos and posted in favor of the AMLC, which shall be forfeited in the event it is established that the winning Supplier is in default in any of its obligations under the contract.
- The performance security shall remain valid **until issuance by of the Certificate of Final Acceptance (CFA)** by the Inspection and Acceptance Committee (IAC).
- The performance security may be released by the AMLC after the issuance of the Certificate of Final Acceptance, subject to the following conditions: (a) AMLC has no claims filed against the winning Supplier; (b) It has no claims for labor and materials filed against the contractor; and (c) Other terms of the contract.

Delivery Period/Completion Period/Contract Period:

Delivery, installation and testing period shall be completed within 90 calendar days from date of receipt of Purchase Order.

Liquidated Damages:

- A delay by the Supplier in the full delivery of the goods/services shall render the Supplier liable for liquidated damages, which shall deduct by the AMLC from each payment or total contract price in case of one-time payment.
- Liquidated damages shall be equal to one-tenth (1/10) of one percent (1%) of the total contract price for every day of delay.

Payment:

- Payments shall be made only upon the issuance of the **Inspection and Acceptance Report (IAR)**² by the IAC.
- No payment shall be made for supplies and materials not yet delivered or services not yet rendered.
- The Supplier's request for payment shall be made in writing, accompanied by an invoice describing, as appropriate, the goods delivered and/or services performed, and by documents submitted pursuant, and upon fulfillment of other obligations stipulated in these Terms of Reference.
- Payments shall be made promptly by the AMLC within thirty (30) days from issuance of the IAR by the IAC.
- The currency in which payment is to be made shall be in Philippine Pesos.

Warranty:

- The Supplier warrants that the goods supplied are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials. The Supplier also warrants that all goods supplied shall have no patent or latent defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination. The Supplier further warrants that the goods supplied is fit for the use for which it was intended.
- The obligation for the warranty shall be covered by a warranty security in the form of *retention money* in an amount equivalent to **five percent (5%)** of every progress payment, or total contract price in case of one-time payment.
- The AMLC shall promptly notify the Supplier in writing of any claims arising under the warranty. Upon receipt of such notice, the Supplier shall, within seven (7) days and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the AMLC. If the Supplier, having been notified, fails to remedy the defects within the period specified in the contract, the AMLC may proceed to call upon the warranty security, without prejudice to any other rights which it may have against the Supplier under these Terms of Reference and under the applicable law.
- The warranty security shall only be released after the lapse of **one (1) year after issuance by the IAC of the CFA** of the delivered Goods.
- After the lapse of the period, and upon request by the Supplier, the AMLC shall release the warranty security, *Provided*, that the goods supplied are free from

² Certificate of Acceptance (for Consultancy Services).

patent and latent defects and all conditions imposed under the Terms of Reference have been fully met.

TECHNICAL SPECIFICATIONS:

Item	Specification		Units	Delivery Schedule
A.	Closed-Circuit Television – 25 units		1 Lot	Delivery, installation and testing period shall be within 90 calendar days from date of receipt of Purchase Order.
A.1	Camera			
A.2	Image Sensor	1/3" progressive scan CMOS		
A.3	Min. Illumination	Color: 0.01 Lux @(F1.2, AGC ON), 0.028Lux @(F2.0, AGC ON)		
A.4	Shutter Speed	1/3 s to 1/100, 000 s		
A.5	Slow Shutter	Yes		
A.6	Auto-Iris	No		
A.7	Day &Night	IR cut filter		
A.8	Digital Noise Reduction	3D DNR		
A.9	WDR	120 dB		
A.10	Angle Adjustment	Pan: 0° to 355°, tilt: 0° to 75°		
A.11	Lens			
A.12	Focal Length	2.8 mm, 4 mm		
A.13	Aperture	F2.0		
A.14	Focus	Fixed		
A.15	FOV	2.8 mm, horizontal FOV 100°, vertical FOV 55°, diagonal FOV 117° 4 mm, horizontal FOV 77°, vertical FOV 42°, diagonal FOV 88°		
A.16	Lens Mount	M12		
A.17	IR			
A.18	IR Range	Up to 30 m		
A.19	Wavelength	850 nm		
A.20	Compression Standard			
A.21	Video Compression	Main stream: H.265/H.264 Sub stream: H.265/H.264/MJPEG		
A.22	H.264 Type	Baseline Profile/Main Profile/High Profile		
A.23	H.264+	Main stream supports		
A.24	H.265 Type	Main Profile		
A.25	H.265+	Main stream supports		
A.26	Video Bit Rate	32 bps to 8 Mbps		
A.27	Image			
A.28	Max. Resolution	2560 × 1440		
A.29	Main Stream Max. Frame Rate	50Hz: 20fps (2560 × 1440), 25fps (2304 × 1296, 1920 × 1080, 1280 × 720) 60Hz: 20fps (2560 × 1440), 30fps (2304 × 1296, 1920 × 1080, 1280 × 720)		
A.30	Sub-stream	50Hz: 25fps (640 × 480, 640 × 360, 320 × 240)		

	Max. Frame Rate	60Hz: 30fps (640 × 480, 640 × 360, 320 × 240)		
A.31	Image Enhancement	BLC, 3D DNR		
A.32	Image Settings	Saturation, brightness, contrast, sharpness, AGC, white balance adjustable by client software or web browser		
A.33	Day/Night Switch	Auto, scheduled		
A.34	Network			
A.35	Network Storage	NAS (NFS, SMB/CIFS)		
A.36	Alarm Trigger	Motion detection, video tampering alarm, illegal login		
A.37	Protocols	TCP/IP, ICMP, HTTP, HTTPS, FTP, DHCP, DNS, DDNS, RTP, RTSP, RTCP, PPPoE, NTP, UPnP, SMTP, SNMP, IGMP, 802.1X, QoS, IPv6, UDP, Bonjour		
A.38	General Function	Anti-flicker, heartbeat, mirror, password protection, privacy mask, watermark, IP address filter		
A.39	API	ONVIF (PROFILE S, PROFILE G), ISAPI		
A.40	Simultaneous Live View	Up to 6 channels		
A.41	User/Host	Up to 32 users 3 levels: Administrator, Operator and User		
A.42	Client	iVMS-4200, Hik-Connect, iVMS-5200		
A.43	Web Browser	IE8+, Chrome 31.0-44, Firefox 30.0-51, Safari 8.0+		
A.44	Interface			
A.45	Communication Interface	1 RJ45 10M/100M self-adaptive Ethernet port		
A.46	Reset Button	Yes		
A.47	General			
A.48	Operating Conditions	-30 °C to 50 °C (-22 °F to 122 °F), humidity: 95% or less (non-condensing)		
A.49	Power Supply	12 VDC ± 25%, 5.5 mm coaxial power plug PoE (802.3af, class 3)		
A.50	Power Consumption and Current	12 VDC, 0.5 A, Max: 5.5 W PoE: (802.3af, 36 V to 57 V), 0.2 A to 0.1 A, Max: 7 W		
A.51	Ingress Protection	IP67, IK10		
A.52	Material	Without –M model: Bubble: plastic, front cover: plastic, bottom base: metal –M model: Bubble: plastic, front cover: metal, bottom base: metal		
B.	Network Video Recorder			

A.	Video/Audio Input	Must be capable of up to 8 channel		
B.		Must have 80Mbps incoming bandwidth		
C.		Must have 160Mbps outgoing bandwidth		
D.	Video/Audio Output	Must support HDMI output Resolution at up to 4K (3840 × 2160) resolution		
E.		Must support VGA output resolution at up to 1920 × 1080 resolution		
F.	Decoding	Must have H.265/ H.265+/H.264/H.264+/MPEG4 decoding format		
		Must have 8 MP/6 MP/5 MP/4 MP/3 MP/1080p/UXGA/720p/VGA/4CIF/DCIF /2CIF/CIF/QCIF recording solution		
G.	Hard Disk Storage	Up to 4 SATA interfaces connectable for recording and backup		
		Up to 6 TB capacity for each HDD		
H.	Network protocols	TCP/IP, DHCP, Hik-Connect, DNS, DDNS, NTP, SADP, SMTP, NFS, iSCSI, UPnP™, HTTPS		
C.	Door Access Controller – 4 units			
C.1	Power Dissipation (with Load)	≤100W		
C.2	Power Dissipation (Without Load)	≤4W		
C.3	Processor	32-bit		
C.4	Capacity	16M		
C.5	Uplink Communication Interface	TCP/IP, RS-485		
C.6	Downlink Communication Interface	RS-485, Wiegand (W26/W34)		
C.7	Storage	Cards Information: 100,000 Access Control Events: 300,000		
C.8	LED Indicator	Power Supply Status, Communication Status, Working Status		
C.9	Built-in Clock	Yes		
C.10	Accessible Card Reader	8 Card Readers (RS485 Interface), 4 Card Readers (Wiegand Interface)		
C.11	Input Interface	Alarm Input × 4, Door Sensor × 4, Exit Button × 4, Case Input×8, Tamper Alarm × 1		
C.12	Output Interface	Lock Relay × 4, Alarm Relay × 4		
C.	Card Reader – 15 units			
C.1	Must have built-in 13.56MHz Mifare card reading module			
C.2	No keypad			
C.3	Must support RS485 and Wiegand (W26/ W34) protocol			

D.	Surveillance Hard drive – 4 units			
D.1	Capacity	6TB		
D.2	Must have at least 1 year warranty			
D.3	Must be engineered specifically for surveillance security systems.			
E.	POE Switch – 2 units			
E.1	Port Number	16 × 100 Mbps PoE ports, 2 × 1000 Mbps combos		
E.2	Port type	RJ45 port, full duplex, MDI/MDI-X adaptive		
E.3	Network Protocol	IEEE 802.3, IEEE 802.3u, IEEE 802.3x		
E.4	PoE standard	IEEE 802.3af, IEEE 802.3at		
E.5	PoE power pin	Ports for long-distance transmission (9-16) support 8-core power supply, Ethernet cable 1/2/3/6 and 4/5/7/8 provide simultaneous power supply.		
		Ports for close-range transmission (1-8) support 4-core power supply, Ethernet cable 1/2/3/6 provide power supply.		
E.6	PoE port	Ports 1 to 16		
F.	All major hardware components must have at least one (1) year warranty.			
G.	<ol style="list-style-type: none"> 1. Bidders must submit a current and valid Certification from the Product Manufacturer or Principal stating that the bidder/contractor is authorized to resell the proposed solution through authorized distributor; OR 2. Bidders must submit a current and valid Certification from the Product Manufacturer or Principal stating that the Distributor/Partner is authorized to distribute the proposed solution; AND a current and valid Certification from the Authorized Distributor/Partner stating that the contractor/bidder is authorized to resell the proposed solution. 			

OTHER REQUIREMENTS/CONDITIONS (IF ANY):

- A. Submission of product brochures or datasheet of the following hardware equipments for technical evaluation purposes:
 - i. CCTV Camera
 - ii. Network Video Recorder
 - iii. Door Access Controller
 - iv. Card Reader
 - v. Surveillance HDD
 - vi. POE Switch
- B. The Contractor shall conduct onsite ocular visit (if necessary).
- C. The Contractor may request CCTV and Door Access System Layout at aladores@amlc.gov.ph for project reference purposes.
- D. The Contractor and its team must secure latest negative COVID-19 swab test result to be able to enter in Bangko Sentral ng Pilipinas (BSP) Complex in Manila for the onsite ocular visit, supply, delivery, installation, and testing of CCTV and Door Access System.

- E. The Contractor shall relocate, install configure and test the existing CCTV and Door Access System from AMLC Manila Office to Quezon City.
- F. The Contractor shall provide cabling requirements for the relocation and installation of existing CCTV and Door Access System from Manila to SPC.
- G. The Contract shall supply, delivery, install, configure and test the offered CCTV and Door Access System in AMLC Manila Office.
- H. The Contractor must conduct user training on the CCTV and Door Access System with Training Attendance Certificate.
- I. The Contractor shall provide after sales support – 8Hx5D Service level agreement.
- J. All necessary hardware, software, and other components including but not limited to services not specifically mentioned but are required for compliance and to meet the objectives of the Project must be delivered or provided at no additional cost to AMLC.
- K. Completion documents must be submitted as follows:
 - i. Delivery Receipt
 - ii. User Training Certificates
 - iii. Warranty Certificate for CCTV and Door Access System equipment (all major hardware component)

Supplementary Application of the Civil Code and the Procurement Law:

In the absence of express provision in these Terms of Reference, the mandatory provisions of the New Civil Code and the Government Procurement Reform Act shall have supplementary application in the contract between the AMLC and the winning Supplier.

The Purchase Order, together with the Purchase Request, these Terms of Reference, Supplier’s Quotation, and Notice of Award, shall constitute the Agreement between the AMLC and the winning Supplier to which the contract will be awarded.

ALBERT N. PINEDA
Bank Officer V, ETMG-ITSS

QUOTATION FORM

Date: _____

RFQ No.: _____

To: **BIDS AND AWARDS COMMITTEE**
Anti-Money Laundering Council
Room 507, 5/F, EDPC Building, BSP Complex
Malate, Manila

Gentlemen:

Having examined the Request for Quotation, including the attached Terms of Reference (TOR), the receipt of which is hereby duly acknowledged, the undersigned, on behalf of the Supplier, offers to the following Quotation:

Item/Brand/Model	Units	Technical Specifications	Quotation Price

If our Quotation is accepted, the Supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the TOR.

We agree to abide by this Quotation for the Quotation Validity Period specified in TOR and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase Order is received by the Supplier, this Quotation, together with your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Quotation or any Quotation you may receive.

The Supplier certifies/confirms that it agrees and complies with the requirements and conditions under the Terms of Reference.

Dated this ____ day of _____ 2021.

[signature over printed name]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

OMNIBUS SWORN STATEMENT (REVISED)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized
Signatory

SUBSCRIBED AND SWORN to before me on _____ at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with No. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal on _____.

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Secretary's Certificate

I, _____, of legal age, [*single/married*], Filipino and with address at after having being sworn in accordance with law, do hereby CERTIFY that:

1. I am the incumbent and duly designated Corporate Secretary of [*business/company name*], organized and existing in accordance with law, with principal office address at [*business/company address*];
2. As Corporate Secretary, I am the custodian of the corporate books and records, including the Minutes of Meetings and Resolutions of the Board of Directors;
3. The Board of Directors issued Board Resolution No. _____ dated _____, authorizing **Mr./Ms. [*name of representative*]**, whose signature and initial appears below, to have full power and authority **to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [*Name of the Project*] of the Anti-Money Laundering Council;**

Signature of Representative

Initial of Representative

4. That the above-cited authorization has not been amended, modified and/or superseded and is therefore still in full force and effect;
5. This certification is being issued to attest to the truth of the foregoing.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s on _____ at _____.

Corporate Secretary

SUBSCRIBED AND SWORN to before me on _____ at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with No. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal on _____.

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PURCHASE ORDER

Procuring Entity: ANTI-MONEY LAUNDERING COUNCIL (AMLC)					
Supplier:			P.O. No.:		
Supplier's Address:			P.O. Date:		
Tax Identification Number (TIN):			Mode of Procurement: Small Value Procurement		
Gentlemen: Please deliver this Office the articles subject of this Purchase Order. This Purchase Order, together with the Purchase Request, Terms of Reference, Supplier's Quotation, and Notice of Award, shall constitute the Contract between the AMLC and the Supplier.					
Place of Delivery:			Delivery Date:		
Anti-Money Laundering Council Rm. 507, 5/F EDPC Building Bangko Sentral ng Pilipinas Complex A. Mabini Street Malate 1004, Manila, Philippines Contact Person: _____ Contact No.: _____					
Delivery Term:			Payment Term: Within 30 days from issuance of the Inspection and Acceptance Report		
Stock No.	Unit	Description	Quantity	Unit Cost (in PHP)	Amount (in PHP)
Total Amount* in Words: _____			Only (*inclusive of 12% VAT and other incidental expenses)		
Liquidated Damages: In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the total contract price for every day of delay shall be imposed.					
Order Approved:			Date:		
MEL GEORGIE B. RACELA Executive Director					
Supplier's Conforme:			Date:		
<i>[Signature over Printed Name of Supplier's Representative]</i>					
Fund Cluster :					
ORS/BURS No.:		ORS/BURS Date:		Amount: PHP	
Certified by:			Date:		
MA. LIZA RACHELLE C. CRUZ Acting Manager, Financial Services Division					